

Move In-Out Cleaning Checklist

Understanding Our 1–10 Clean Scale

When completing your estimate form, we ask you to rate the current condition of your home on a 1–10 Clean Scale, with 10 being the cleanest. A rating from 7–10 would typically be a home that has been regularly maintained with recurring cleaning services and has *had a deep cleaning within the last six months*.

Please rate your home as accurately as possible, as your clean scale (along with other information on the form) helps us determine your estimated price, how many cleaners are needed, and how much time we need to reserve on our schedule. If you select a clean scale above 6 and, upon arrival, the condition of the home does not reasonably match the rating provided, *a price adjustment may be necessary before the cleaning begins*.

These questions are in place so we can provide accurate pricing *ahead of time*, properly prepare our team, and avoid unexpected surprises on the day of your cleaning.

Kitchen

- Interior glass window panel insides only (we do not tilt in windows), windowsills, ledges and blinds (blinds dry dusted) We do not clean 3-story windows in a foyer, home etc.
- Ceiling fans dusted and wet wiped —if reachable
- Light fixtures dusted & cleaned inside & out (insides cleaned only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Walls dusted & spot cleaned (we do not fully wash walls)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned, Sliding tracks cleaned
- All points of contact cleaned (light switches, doorknobs)
- Furniture dusted & cleaned
- **INTERIOR** of cabinets, closets & drawer hardware cleaned, including handles
- **INTERIOR & EXTERIOR** of microwave cleaned, moved & cleaned under
- **INTERIOR & EXTERIOR** dishwasher cleaned—front panel, top, control panel wiped, buttons and dials cleaned
- **INTERIOR** stove cleaned—drip pans, coils, cook top, exterior door and electronics panel
- **INTERIOR** fridge cleaned—top, exposed sides
- Counters cleaned—all items removed & replaced
- Faucet cleaned—top, under handle, sides, around caulking
- Sink scrubbed & washed, including drain
- Baseboards dusted & cleaned
- Kick plates under cabinets cleaned
- Garbage emptied & bag replaced
- **Exterior** of garbage can wiped down
- Floors vacuumed / swept (walk-in (pantry) closet floors vacuumed, if clear)
- Floors washed
- Overall room appearance neat & tidy

- ◆ Sunshine Cleaning of Delaware
- ◆ (302) 277-6948
- ◆ SunshineCleaningDe.com
- ◆ SunshineCleaningEstimates@gmail.com



Bathrooms

- Interior glass window panel insides only (we do not tilt in windows), windowsills, ledges and blinds (blinds dry dusted) We do not clean 3-story windows in a foyer, home etc.
- Light fixtures dusted & cleaned inside & out (insides cleaned only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Walls dusted & spot cleaned (we do not fully wash walls)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned, Sliding tracks cleaned
- All points of contact cleaned (light switches, doorknobs)
- Mirrors cleaned & streak free
- **INTERIOR** of Cabinets/medicine cabinets, closets, hardware cleaned, including handles
- Counters dusted & cleaned
- Faucet cleaned—top, under handle, sides, around caulking
- Sink scrubbed & washed, including drain
- Towel bar dusted & cleaned
- Toilet paper holder dusted & cleaned
- Toilet scrubbed & washed, including base, behind & drain
- Exterior of toilet brush/ plunger container dusted & cleaned
- Tub & shower: shower head, exterior drain & faucet cleaned
- Tub & shower area scrubbed & washed, including top lip & door
- Hanger racks/ rods dusted & cleaned
- Closet tracks dusted or vacuumed
- Closet doors dusted & cleaned
- Baseboards dusted & cleaned
- Floors vacuumed / swept / mopped
- Floors washed
- Overall room appearance neat & tidy



**Happy with your cleaning?
Leave us a 5-star google review!**

*Search "Sunshine Cleaning of Delaware" on Google to find us
or scan this QR code!*

Bedrooms

- Interior glass window panel insides only (we do not tilt in windows), windowsills, ledges and blinds (blinds dry dusted) We do not clean 3-story windows in a foyer, home etc.
- Ceiling fans dusted/wet wiped—if reachable
- Light fixtures dusted & cleaned inside & out (insides cleaned only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned (we do not fully wash walls)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned Sliding tracks cleaned
- All points of contact cleaned (light switches, door-knobs)
- Furniture dusted & cleaned
- Closet tracks dusted & vacuumed
- Closet doors dusted & cleaned
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed
- Overall room appearance neat & tidy

Living-Dining-Hall-Common Areas

- Interior glass window panel insides only (we do not tilt in windows), windowsills, ledges and blinds (blinds dry dusted) We do not clean 3-story windows in a foyer, home etc.
- Ceiling fans dusted/wet wiped—if reachable
- Light fixtures dusted & cleaned inside & out (insides cleaned only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned (we do not fully wash walls)
- Temperature control unit dusted & cleaned
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned Sliding tracks cleaned
- Exterior door with glass—clean interior glass
- All points of contact cleaned (light switches, door-knobs)
- Furniture dusted & cleaned
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed
- Overall room appearance neat & tidy

Laundry Area

- Interior glass window panel insides only (we do not tilt in windows), windowsills, ledges and blinds (blinds dry dusted) We do not clean 3-story windows in a foyer, home etc.
- Light fixtures dusted and cleaned inside and out (insides cleaned only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned (we do not fully wash walls)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned Sliding tracks cleaned
- All points of contact cleaned (light switches, doorknobs)
- Outside of washing machine dusted & cleaned
- Outside of dryer dusted & cleaned—including dust trap
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed
- Overall room appearance neat & tidy

Safety Checklist

- Stove/ Oven is off
- Toilets not running
- All faucets are off
- Windows are left as found
- Door locked, if required
- Pets are safe
- Heat/ Air changed back to setting upon arrival

PLEASE READ-IMPORTANT MOVE IN-OUT CLEANING INFORMATION

- Homes should be EMPTY and cleared of trash for a MOVE IN-OUT Cleaning.
- Please discuss any specific instructions or needs at the time of booking.
- Freezer Cleaning: If you would like your freezer cleaned, please have it fully defrosted beforehand. We cannot unplug appliances or clean a freezer while frost is present due to chemical safety concerns
- Garages can be broom swept if completely empty for an additional fee depending on size.
- In order to avoid a lock-out fee, please be sure arrangements have been made ahead of time for entry into the home (garage/front door code, lock box code etc.)
- We do not vacuum concrete basement flooring. We can only broom sweep for an additional fee.
- ADD ON- Steam Mopping- Inquire at booking – ADD ON Window Tracks- \$3.00 per window