



Deep Cleaning Checklist

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We Will Make Your Place SHINE

Client:

Date:

Staff:

Kitchen

- o Ceiling fans dusted as needed—if reachable
- o Light fixtures dusted & cleaned inside & out (only if removed by client)
- o Vents (ceiling, wall, & floor) dusted & cleaned
- o Walls dusted & spot cleaned
- o Blinds dusted —only if sturdy
- o Window tracks cleaned (if added on)
- o Windowsills dusted & cleaned
- o Interior window glass cleaned (deep if added on) (included for move in/out)
- o Molding & corners dusted & cleaned
- o Door molding dusted & cleaned
- o Door dusted & cleaned
- o All points of contact cleaned (light switches, doorknobs)
- o Furniture dusted & cleaned
- o Cabinets & drawers cleaned inside & out (if move in/out cleaning)
- o Cabinets & drawer hardware cleaned, including handles and sliding mechanisms
- o Interior & exterior of all appliances on counter wiped clean, moved & cleaned under
- o Interior & exterior of microwave cleaned, moved & cleaned under
- o Outside dishwasher cleaned—front panel, top, control panel wiped, buttons and dials cleaned
- o Inside stove cleaned—stove door, interior racks and warming drawer (if added on) (included for move in/out)
- o Outside stove cleaned—drip pans, coils, cook top, exterior door and electronics panel
- o Inside fridge cleaned—shelves and drawers cleaned, freezer cleaned w/o defrosting (interior for deep if added on) (interior for move in/out included)
- o Outside fridge cleaned—top, exposed sides, gaskets and door hinges
- o Counters cleaned—all items removed & replaced
- o Faucet cleaned—top, under handle, sides, around caulking
- o Sink scrubbed & washed, including drain
- o Baseboards dusted & cleaned
- o Kick plates under cupboards cleaned
- o Garbage emptied & bag replaced
- o Exterior of garbage can wiped down
- o Floors vacuumed / swept (walk-in closet floors vacuumed, if clear)
- o Floors washed
- o Overall room appearance neat & tidy

Bathrooms

- o Light fixtures dusted & cleaned inside & out (only if removed by client)
- o Vents (ceiling, wall, & floor) dusted & cleaned
- o Walls dusted & spot cleaned
- o Blinds dusted —only if sturdy
- o Window tracks cleaned (if added on)
- o Windowsills dusted & cleaned
- o Interior window glass cleaned (deep if added on) (included for move in/out)
- o Molding & corners dusted & cleaned
- o Door molding dusted & cleaned
- o Door dusted & cleaned
- o All points of contact cleaned (light switches, doorknobs)
- o Mirrors cleaned & streak free
- o Interior & exterior of medicine cabinet dusted & cleaned (interior only if move in/out)
- o Cupboards & drawers cleaned inside & out (interior only if move in/out)
- o Cupboards & drawer hardware cleaned, including handles and sliding mechanisms
- o Counters dusted & cleaned
- o Faucet cleaned—top, under handle, sides, around caulking
- o Sink scrubbed & washed, including drain
- o Towel bar dusted & cleaned
- o Toilet paper holder dusted & cleaned
- o Toilet scrubbed & washed, including base, behind & drain
- o Exterior of toilet brush/ plunger container dusted & cleaned
- o Tub & shower: shower head, exterior drain & faucet cleaned
- o Tub & shower area scrubbed & washed, including top lip & door
- o Hanger racks/ rods dusted & cleaned
- o Closet tracks dusted or vacuumed
- o Closet doors dusted & cleaned
- o Baseboards dusted & cleaned



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Bedrooms

- Ceiling fans dusted as needed—if reachable
- Light fixtures dusted & cleaned inside & out (only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned
- Blinds dusted —only if sturdy
- Window tracks cleaned (if added on)
- Windowsills dusted & cleaned
- Interior window glass cleaned (deep if added on) (included for move in/out)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned
- All points of contact cleaned (light switches, door-knobs)
- Furniture dusted & cleaned
- Closet tracks dusted & vacuumed
- Closet doors dusted & cleaned
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed
- Overall room appearance neat & tidy

Living Room, Dining, Hallways & Common Areas

- Ceiling fans dusted as needed—if reachable
- Light fixtures dusted & cleaned inside & out (only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned
- Temperature control unit dusted & cleaned
- Blinds dusted —only if sturdy
- Window tracks cleaned (if added on)
- Windowsills dusted & cleaned
- Interior window glass cleaned (deep if added on) (included for move in/out)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned
- Exterior door with glass—clean interior glass
- All points of contact cleaned (light switches, door-knobs)
- Furniture dusted & cleaned
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed
- Overall room appearance neat & tidy

Laundry Area

- Light fixtures dusted and cleaned inside and out (if removed by client)
- Light fixtures dusted & cleaned inside & out (only if removed by client)
- Vents (ceiling, wall, & floor) dusted & cleaned
- Mirrors cleaned & streak free
- Walls dusted & spot cleaned
- Blinds dusted & cleaned—only if sturdy
- Window tracks cleaned
- Windowsills dusted & cleaned
- Interior window glass cleaned (deep if added on) (included for move in/out)
- Molding & corners dusted & cleaned
- Door molding dusted & cleaned
- Door dusted & cleaned
- All points of contact cleaned (light switches, doorknobs)
- Outside of washing machine dusted & cleaned
- Outside of dryer dusted & cleaned—including dust trap
- Baseboards dusted & cleaned
- Floors vacuumed / swept
- Floors washed

Safety Checklist

- Stove/ Oven is off
- Toilets not running
- All faucets are off
- Windows are left as found
- Door locked, if required
- Pets are safe
- Heat/ Air changed back to setting upon arrival

Notes
